

INFORMATION ABOUT EDITORIAL POLICY AND STYLE INTERNATIONAL JOURNAL OF EDUCATION

A. Editorial Policy

The International Journal of Education (IJE) invites manuscripts in the wide areas of education including human development, learning, school education, formal and informal education, tertiary and vocational education, educational policy and lifelong learning in both theory and implementation. The IJE accepts articles in any educational related subjects supported by research methodology that meets the standards established for publication in the journal. The primary, but not exclusive, audience are academicians, professor, graduate students, teachers, policy-makers, education specialists, and others interested in education.

B. Preparation and Submission of a Manuscript

1. General Rules

- a. Manuscripts should be written in English. Authors whose native language is not English are strongly advised to have their manuscripts checked by an English specialist colleague prior to submission.
- b. Manuscripts should be written by one or more authors.
- c. Manuscripts should be typed with double spacing throughout.
- d. The lines at all pages should be numbered in the left margin, beginning with number 1 (one) on the top of the page. Paper size is A4 and a 3.0 cm margin of the page is desirable. Use the font "Times New Roman" 12 pt.
- e. Manuscripts should be as concise as the subject and research method permit, generally not to exceed 7500 words.
- f. All tables and figures should be typed on separate pages and be numbered according to their sequence in the text.
- g. Files should be saved in the format of the word processing software "word for windows" or "open text document"
- h. Manuscripts should be submitted via email (soft copy).
- i. Manuscripts that do not fulfill the requirements will not be processed any further.

2. Manuscripts Structure

Manuscripts in general should be organized in the following order: Title, Abstract, Introduction, Methods, Results and Discussion, Conclusion, Acknowledgements (optional) and References. These major headings should be typed in bold-capital letters and set in the center of the page.

TITLE

Title of paper consists of no more than 14 words. Abbreviations are not permitted in the title. Title is followed by the name of the authors, complete institution, and e-mail address.

ABSTRACT

An abstract of about 100-150 words should be presented on a separate page immediately preceding the text of the manuscript. The abstract should concisely inform the reader of the manuscript's topic, its methods and finding. References are never cited in the abstract. At the end abstract, list up to 5 (five) keywords.

INTRODUCTION

The introduction should provide the readers with information necessary for understanding research or theory presented in the paper. Previous work on the topic should be summarized and objective of the current research or theory should be clearly stated.

METHODS

Specially for research paper the section of methods should include a discussion of the methods of statistical analysis, and specify equipment source. All modifications of the methods should be explained.

RESULTS AND DISCUSSION

Results and discussion sections should be combined, there should be literature comparisons. Those comparisons should appear in the Discussion section. The discussion should interpret the results clearly.

CONCLUSION

Conclusion should be written a maximum of 100 words. Recommendation can be added.

REFERENCES

All publications cited in the text should be presented in a list of references in alphabetical order. Use the following system for arranging the references:

a. *For periodical journals*

Listi, C.H. (2010). Investigation of social emotional of Binus University students. *K@ta: A Biannual Publication on the Study of Language and Literature*, 13(1), pp. 56-75,

b. *For proceedings of seminar, conference, symposia, etc.*

Sumiadi, D. (2012). A national curriculum: competition, advances and retreats. Disajikan pada *Conference on English Studies (CONEST)* 8, pp. 133-135, Bandung: Indonesia University of Education.

c. *For thesis or dissertation*

Kania, A. (2013). Gestalt game to improve students adaptability in pondok pesantren. (Dissertation, Sekolah Pasca Sarjana Universitas Pendidikan Indonesia).

d. *For standard books*

Jhonson, S. (2008). *How the mind works*. New York, NY: W.W. Norton & Company, Inc.

e. *For multi-author book*

Brian, L., Jhonson, K., Kemis, M., Harris, Y., (2005). *Problem-based learning in classroom: what? Why? And how?*. London: McMillan.

TABLES

On tables, no vertical line is used and each term should begin with a capital letter. Any important explanation to the understanding of the tables should be given as a footnote at the bottom of the table.

Table-3 The Influence of Gender and School Environment towards the Effectiveness of the Treatment

Tests of Between-Subjects Effects						
	Type III Sum					Partial Eta
Corrected Model	8168.065 ^a	7	1166.866	1.423	.204	.089
Intercept	7190906.146	1	7190906.146	8770.559	.000	.989
Eks_Kntrl	4735.579	1	4735.579	5.776	.018	.054
JKelamin	1676.941	1	1676.941	2.045	.156	.020
Asal_Pst	60.495	1	60.495	.074	.786	.001
Eks_Kntrl * JKelamin	87.341	1	87.341	.107	.745	.001
Eks_Kntrl * Asal_Pst	123.888	1	123.888	.151	.698	.001
JKelamin * Asal_Pst	.867	1	.867	.001	.974	.000
Eks_Kntrl * JKelamin * Asal_Pst	631.708	1	631.708	.770	.382	.007
Error	83628.926	102	819.891			
Total	9470253.000	110				
Corrected Total	91796.991	109				

FIGURES

Figures should be drawn on white papers and lines should be less than 1 mm wide. The left vertical and bottom horizontal lines is used. All the figures should be numbered in consecutive order.

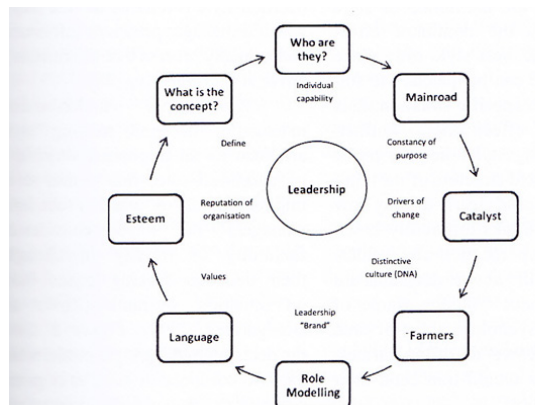


Figure 1:
 Becoming a Leader in an Academic Environment – The New DNA
 Zairi, ECTQM (2008, cited in Zairi, 2009)

PROOF

Authors are advised to pay attention to check the proof sheet. Proof must be sent back to the Editorial Office within 1 week of receipt. If this period is exceeded, proofs will be recheck by the Editorial Office without the author's correction.

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This International Journal of Education is published in one year: May and September. The papers submitted for this journal should include detailed information about its relevance to education. The selection of papers for publication in this International Journal of Education results from a double-line review and version process that is consistent with the journal's regular review process. Authors are provided with an opportunity to revise their papers for consideration of publication.

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