



JP MANPER



Jurnal
Pendidikan
Manajemen Perkantoran



The aim of this Jurnal Pendidikan Manajemen Perkantoran (JPMANPER) is to promote a principled approach to research on Office Management Education concerns by encouraging inquiry into the relationship between theoretical and practical studies. Jurnal Pendidikan Manajemen Perkantoran (JPMANPER), an electronic journal, provides a forum for publishing the original research articles, review articles from contributors, and the novel technology news related to Office Management Education. The scopes of the topics include Office Management Education and other related studies, especially the learning process in Vocational High Schools relating to archival management, quality management systems, office communications, human resource management, information systems management, entrepreneurship, and behavior school organization

Jurnal Pendidikan Manajemen Perkantoran (JPMANPER) with registered number and ISSN 2656-4734s (Online), is a peer-reviewed journal published two times a year (January - July) by Program Studi Pendidikan Manajemen Perkantoran Program Fakultas Pendidikan Ekonomi dan Bisnis. Universitas Pendidikan Indonesia. Jurnal Pendidikan Manajemen Perkantoran (JPMANPER) is intended to be the journal for publishing articles reporting the results of research on education. Jurnal Pendidikan Manajemen Perkantoran (JPMANPER) cooperation with Asosiasi Sarjana dan Praktisi Administrasi Perkantoran Indonesia (disingkat ASPAPI). DOI Prefix 10.17509/jpm by Crossref

The article submitted to this online journal will be peer-reviewed at least 2 (two) reviewers. This journal provides immediate open access to its content on the principle that making research freely available to the public supports a greater global exchange of knowledge. Before going to review process, all manuscripts will be checked that they are free from plagiarism practice using "Turnitin" software. If there an indication of plagiarism, the manuscript will instantly be rejected. Indeks by Google Scholar, Garba Rujukan Digital (Garuda) Kemenristekdikti and Indonesia One Search.



Jurnal Pendidikan Manajemen Perkantoran

JPMANPER

<http://ejournal.upi.edu/index.php/jpmanper>

e-ISSN (online) 2656-4734

DOI10.17509/jpm

EDITORIAL BOARD

Editor in Chief

Tjutju Yuniarsih (Scopus ID: 57192806413), Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Vice Editor in Chief

Fahmi Jahidah Islamy, (Scopus ID: 57219126781), Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Advisory Editorial Boards

Budi Santoso (Scopus ID: 57192805817), Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Edi Suryadi (Scopus ID: 57189073450), School of Postgraduate Studies, Universitas Pendidikan Indonesia, Indonesia

Suwatno (Scopus ID: 57192805817), School of Postgraduate Studies, Universitas Pendidikan Indonesia, Indonesia

PEER REVIEWER

Ade Sobandi, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Adman (Scopus ID: 57193793639), Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Endang Supardi, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Hady Siti Hadijah, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Hendri Winata, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Janah Sojanah (Scopus ID: 57192804983), Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Nani Imaniyati, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Nani Sutarni, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia



Jurnal Pendidikan Manajemen Perkantoran

JPMANPER

<http://ejournal.upi.edu/index.php/jpmanper>

e-ISSN (online) 2656-4734

DOI10.17509/jpm

Rasto ., Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia
Sambas Ali Muhidin, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Uep Tatang Sontani, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Rini Intansari Meilani, (Scopus ID): 56493077300, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Tutik Inayati, Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia

Norazlan Bin Hj. Annual, Faculty of Business and Management, Universiti Teknologi MARA (UiTM). Malaysia

Madziatul Churiyah, Faculty of Economics and Business, Universitas Negeri Malang, Indonesia

Henri Eryanto, Faculty of Economics, Universitas Negeri Jakarta. Indonesia

Chandra Hendriyani, Academy of Management Secretariat of Taruna Bakti

Trisninda Pahlevi, Faculty of Economics and Business, Universitas Negeri Surabaya, Indonesia

Roni Faslah, Faculty of Economics, Universitas Negeri Jakarta. Indonesia

Layout Editor

Dian Addinna. Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia.

Riske Faldesiani. Faculty of Economics and Business Education, Universitas Pendidikan Indonesia, Indonesia.



DAFTAR ISI

Jurnal Pendidikan Manajemen Perkantoran (JPMANPER):

Vol 7, No. 1 Januari 2022

- 1 **PENGARUH *TEACHING FACTORY* DAN *LEADERSHIP* TERHADAP KINERJA CIVITAS AKADEMIK SEKOLAH MENENGAH KEJURUAN** 1-15
Lubban Anwari Alhamidi
- 2 **UPAYA MENGATASI KEJENUHAN PEMBELAJARAN SISWA PADA MASA PANDEMI** 16-21
Chofifa Rosyiana Ulfa
- 3 **PENGARUH KETERAMPILAN GURU DALAM PENGELOLAAN KELAS TERHADAP HASIL BELAJAR SISWA SEKOLAH DASAR** 22-29
Fenny Putriyani, Liana Wahyuningsih, Agus Muharam, Wina Mustikaati
- 4 **PENGELOLAAN KELAS DALAM KEGIATAN PEMBELAJARAN BAGI SISWA SEKOLAH DASAR PADA MASA PANDEMI COVID-19** 30-43
Aisyah Rahmania
- 5 **OTOMATISASI PEKERJAAN GURU BERBASIS *AUTOCRAT*: MODEL PENDIDIKAN DAN PELATIHAN BERDASARKAN PENDEKATAN KONEKTIVISME** 44-64
Filianti Filianti, Tjutju Yuniarsih, Rini Intansari Meilani
- 6 **PERANCANGAN MODEL PENDEKATAN KONSTRUKTIVISME SOSIAL DALAM PENINGKATAN KUALITAS KOMUNIKASI ORGANISASI STDI BANDUNG** 65-81
Rizki Maulana Rachman, Tjutju Yuniarsih, Rini Intansari Meilani
- 7 **PENERAPAN METODE PEMBELAJARAN *PROJECT BASED LEARNING* UNTUK MEMBANTU SISWA DALAM BERPIKIR KRITIS** 82-91
Natadadya Puspa Rineksiane
- 8 **PENGARUH FLEKSIBILITAS KERJA, MOTIVASI KERJA DAN STRES KERJA TERHADAP KINERJA KARYAWAN BPJS KETENAGAKERJAAN BALI DENPASAR SELAMA *WORK FROM HOME*** 92-108
Ni Komang Siskayanti, I Gede Sanica
- 9 **MENINGKATKAN AKTIVITAS DAN HASIL BELAJAR PESERTA DIDIK MELALUI PENERAPAN MODEL PEMBELAJARAN *CAROUSEL FEEDBACK* BERBANTUAN *NEARPOD*** 109-121
Anisa Alya Rahmawati, Madziatul Churiyah, Imam Bukhori, Yuli Agustina
- 10 **EFEKTIVITAS UJI KOMPETENSI KEAHLIAN OTOMATISASI TATA KELOLA PERKANTORAN TERHADAP KOMPETENSI LULUSAN SMK PGRI 11 CILEDUG** 122-131
Iis Torisa Utami